



**Forest Practices Region Support Specialist**  
**Forest Practices Division**  
**Recruitment # 2007-06-6535**

**AGENCY MISSION AND CHALLENGE:**

The mission of the Department of Natural Resources (DNR) is to provide professional, forward-looking stewardship of our state lands, natural resources, and environment. DNR provides leadership under the Commissioner of Public Lands, an elected official, in creating a sustainable future for the State Trust Lands.

At the DNR, we envision a future in which our human and natural environment provides abundant and diverse social, ecological, and economic benefits for the people of Washington, in this and all future generations. In acting to ensure the vision, we ensure sustainability.

DNR manages over 5 million acres of state-owned land that includes forest, range, commercial, agricultural and aquatic lands. Since 1970 DNR-managed lands have generated \$6 billion that support public schools, state institutions and county services. These lands also provide public benefits that include fish and wildlife habitat, clean and abundant water and public access to outdoor recreation. The DNR operates with a biennial budget of approximately \$400 million and has over 1300 employees. For more information about the department, see the DNR website at [www.dnr.wa.gov](http://www.dnr.wa.gov)

<b>Job Classification:</b>	Natural Resource Specialist 3
<b>Type of Position:</b>	This is a permanent position. This position is represented by the WFSE. Once appointed to this position the incumbent will be required to pay union dues or other representation fee within the first 30 days of employment.
<b>Monthly Salary Range:</b>	\$3479 – \$4562
<b>Benefits Package:</b>	Health and dental insurance, retirement pension, vacation, sick leave and holidays
<b>Posting Date:</b>	June 15, 2007
<b>Closing Date:</b>	July 19, 2007
<b>Location:</b>	Natural Resources Building in Olympia

**POSITION PROFILE**

This position is in the Forest Practices Division Operation Section assisting stakeholders; region and division forest practices staff on understanding the Forest Practices Rules and the Forest Practices Act. This position reports to Operations Section Region Support Lead. Duties include:

- Point of contact for region staff that are implementing the Act and rules.
- Analyze and respond to questions from stakeholders in writing or verbally.
- Operations technical representative on wildlife issues.
- Coordinates with division and region staff on individual assigned appeal cases.
- Reviews and provides comments on proposed legislation and rules
- Represents FP Operations at region Timber, Fish and Wildlife meetings and region forest practices staff meetings.
- Assist in developing program policies, rules and guidelines by writing technical documents, draft letters, draft policies and recommend technical direction on operations handbooks.

**REQUIRED POSITION QUALIFICATIONS**

- Three years of professional experience practicing levels of forest management skills in the forested environment.
- Working knowledge of the 2001 or newer version of the Forest Practices Rules and experience implementing the rules across the landscape.
- Experience managing projects/programs.
- Ability to convey clear, persuasive message that is effective in influencing the thoughts and actions of others.
- Ability to use intelligence, common sense, hard work and tenacity to solve particularly difficult or complicated problems.
- Ability to excel in high-demand environments characterized by ambitious or high-productivity expectations.

## DESIRED POSITION QUALIFICATIONS

- Experience implementing the 2001 version of the Forest Practices Rules as a DNR Forest Practices Forester.
- Ability to write documents in plain English about technical topics.
- Experience as an instructor.
- Ability to communicate effectively to train staff within and outside of the agency.
- Ability to influence others within the organization to be excited enthused and committed to the organizations objectives.
- Ability to help others learn new systems, process or programs.

## SPECIAL POSITION REQUIREMENTS AND WORKING CONDITIONS

- This incumbent is required to travel to the regions as needed. Some overnight travel is required.
- Walking over rough terrain during times of inclement weather may be required during region visits.
- Must have a valid driver's license and have two years of driving experience.
- Must be at least 18 years of age at the time of hire.
- The primary work environment is in the Natural Resource Building. The work setting consists of a cubicle workstation and a computer in an open environment. The workstation is subject to noise form nearby conversations, telephones, printers, ventilation and white noise.

## WHO MAY APPLY

This recruitment is open to anyone who meets the required qualifications for this position.

## APPLICATION PROCESS

To be considered for this position please submit:

- A letter of interest describing how your experience and qualifications relate to the job profile and the required and desired position qualifications. Indicate in your letter of interest how you learned of this opportunity.
- A completed application – [www.dnr.wa.gov/jobs/stateapp.doc](http://www.dnr.wa.gov/jobs/stateapp.doc)
- An online voluntary [Applicant Profile Questionnaire](#)
- Finalist will be asked to provide a driving record issued from the state in which you are currently licensed.

The first screening will be based on information contained in your letter of interest and your state application.

Submit all materials by the closing date to:

Electronic method preferred	OR other method
<a href="mailto:dnrrecruiting@wadnr.gov">dnrrecruiting@wadnr.gov</a>	Roberta Searles Department of Natural Resources PO BOX 47033 Olympia, WA 98504-7033

**NOTE: Please indicate Forest Practices Region Support Specialist & Recruitment #2007-06-6535 in the subject line of your e-mail.**

By submitting the application materials you are indicating that all information is true and correct to the best of your knowledge. You understand that the state may verify information and that untruthful or misleading information is cause for removal from applicant pool or dismissal if employed.

Questions? Please contact Sue Casey at 360-902-1406 or e-mail us at [DNRecruiting@wadnr.gov](mailto:DNRecruiting@wadnr.gov).

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